

St. Stephen's Church Kindergarten • Nursery
Information on Admission in the 2019/20 School Year

Age:

- N1 : Children born before August 31, 2017
- K1 : Children born before December 31, 2016
- K2 : Children born before December 31, 2015
- K3 : Children born before December 31, 2014

Collection of Application Forms

- Download from school website
- Obtain from school in person within office hours. (Please use the Bonham Road entrance)

Submission of Application Forms

- Nursery - 20/10/2018(Sat)9:00a.m. to 12:30p.m
- K1 - K3 - 20/10/2018(Sat) 1:00p.m. to 4:00p.m.
- Submit the application form in person with the documents required:
 - i) Original and photocopy of HK Birth Certificate (For Non-Hong Kong Resident, please provide valid documents)
 - ii) Two \$2 stamped envelopes with complete mailing address and name of applicant
- Application fee (if applicable): HK\$40 (to be collected with the application form).
The application fee is non-refundable whether the application is successful or not.
(All mailing application will not be accepted.)

Interview Days

- Interviews will be conducted on 17/ 11/ 2018 for K1-K3 and 01/ 12/ 2018 for N1.
- One of the parents should accompany their child for the interview
- **The arranged date and time of the interview are not allowed to change**

Admission Criteria

- Interview performance
- Priority consideration will be given to applicants below:
 - Parents being school Sponsoring Body Manager or staff
 - Sibling(s) currently studying or graduated from the kindergarten

Announcement of Admission Results

- We will inform parents of the K1-K3 admission results before 21 December 2018 by post.
- We will inform parents of the N1 admission results before 19 January 2019 by post.

Application for the "2019/20 Registration Certificate for Kindergarten Admission"

- St. Stephen's Church Kindergarten is one of the participating Kindergarten of the Free Quality Kindergarten Education Scheme by the Education Bureau. Parents are required to submit an application for the "2019/20 Registration Certificate for Kindergarten Admission" (hereafter referred as "2019/20 RC") to EDB from September to November 2018 as the document for registration in the 2019/20 school year. The "2019/20 RC" will be open for application in September 2018. Please browse the EDB's website for application details:
<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index.html#Flowchart>

KG Registration

- Successful applicants: Parents should complete the registration procedures for their child from 11 - 12 January 2019 by submitting the original copy of the "2019/20 RC" to the kindergarten and paying the registration fee HK\$970.
- Applicants in the waiting list: If there is any vacancy, we will notify the parents to come for the registration, submit the "2019/20 RC" and pay for the registration fee.
- Please be reminded that if parents cannot submit the "2019/20 RC" during registration period, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
- The registration fee will be deducted from the school fee in September 2019 school fee or refunded to the child. Should parents decide to change school after registration, a written notification to the kindergarten is required. The kindergarten will return the "2019/20 RC" to the child, but not the registration fee. The kindergarten will no longer hold the school place for the child after the "2019/20 RC" is returned.

Nursery Registration

- Successful applicants: the first and second rounds of registration will be held on 12 and 26 January 2019 respectively. Please complete the registration procedures and pay the registration fee HK\$970 on the specified date.
- Applicants in the waiting list: If there is any vacancy, we will notify the parents to come for the registration and pay for the registration fee.
- The registration fee will be deducted from the school fee in September 2019. Should parents decide to change school after registration, a written notification to the Nursery is required. The registration fee will not be refunded.

Enquiry

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